

**A RESOLUTION  
BY FINANCE/ EXECUTIVE COMMITTEE**

**06- 2 -1639**

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN APPROPRIATE CONTRACTUAL AGREEMENT FOR FC-7563-03, WORKERS COMPENSATION THIRD PARTY ADMINISTRATION, HEALTHCARE MANAGEMENT AND LITIGATION MANAGEMENT, WITH WARD NORTH AMERICA, INC., EXERCISING A TWO YEAR RENEWAL OPTION ON BEHALF OF THE DEPARTMENT OF FINANCE, IN AN AMOUNT NOT TO EXCEED \$1,554,300.00 PER YEAR TO BE CHARGED TO AND PAID FROM FUND ACCOUNT AND CENTER NUMBER 1A01 (GENERAL FUND) 515001 (WORKERS COMPENSATION INC) T33301 (WORKERS COMPENSATION EXPENSES); AND FOR OTHER PURPOSES.**

**WHEREAS**, the City of Atlanta ("City") entered into an agreement with Ward North America, Inc. ("Ward North America") in 2004, in an amount not to exceed eight hundred fifteen thousand eight hundred seventy five dollars and no cents (\$815,875.00); and

**WHEREAS**, pursuant to the contract Ward North America provides workers' compensation claims administration, medical cost management and subrogation services for the City; and

**WHEREAS**, the contract term is (2) two years with (1) one (2) two year renewal option, and said contract is set to expire; and

**WHEREAS**, Ward North America is a wholly- owned subsidiary of Ward- US Risk, LLC; and

**WHEREAS**, the CEO of Ward North America intends to sell his interest in Ward US-Risk, however, Ward North America's ownership will be unaffected by said transaction; and

**WHEREAS**, the Department of Finance desires to execute Renewal Agreement No. 1 with Ward North America for FC-7563-03, Workers Compensation Third Party Administration, Healthcare Management and Litigation Management, in an amount not to exceed one million five hundred fifty four thousand three hundred dollars and no cents (\$1,554,300.00).

**THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES**, that the Mayor be and is hereby authorized to execute Renewal Agreement No. 1 for FC-7563-03, Workers Compensation Third Party Administration, Healthcare Management and Litigation Management in an amount not to exceed one million five hundred fifty four thousand three hundred dollars and no cents (\$1,554,300.00).

**BE IT FURTHER RESOLVED**, that the City Attorney be and is hereby directed to prepare the appropriate contractual agreements for execution by the Mayor, to be approved by the City Attorney as to form, and that said contractual agreement shall not become binding upon the City and the City shall incur no liability upon the same until such contract has been executed by the Mayor and delivered to the contracting parties.

**BE IT FINALLY RESOLVED**, that all contractual expenses shall be charged to and paid from fund account and center numbers 1A01 (General Fund) 515001 (Workers Compensation Inc) T33301 (Workers Compensation Expenses).



CITY OF ATLANTA  
DEPT. OF PROCUREMENT

2006 MAR 15 PM 3:56

## CITY OF ATLANTA

### DEPARTMENT OF FINANCE

68 Mitchell Street, S.W. • Suite 9100  
Atlanta, Georgia 30303-0312  
Tel: (404) 330-6438 • Fax: (404) 658-7450

SHIRLEY FRANKLIN  
Mayor

JANICE DAVIS  
Chief Financial Officer

BUREAU OF ACCOUNTING  
AND BUDGET ADMINISTRATION  
RISK MANAGEMENT

March 15, 2006

### MEMORANDUM

TO: Elsa Castro  
Contracting Officer

FROM: Ray Zies *Ray Zies*  
Controller

RE: Renewal of Ward North America's contract

The City currently has an agreement with Ward North America, which will expire on 7/1/06. This will therefore serve as a request to renew their contract for additional two years.

The terms and conditions will remain the same. However, the fee schedule as noted in the attachment has been revised from the existing agreement.

Please review and advise if you have any questions.

/tb

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Legislative Counsel (Signature): Simone D. Brathwaite 

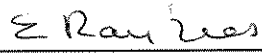
Contact Number: x 6310

Originating Department: Department of Finance

Committee(s) of Purview: Finance/ Executive Committee

Council Deadline: July 31, 2006

Committee Meeting Date(s): August 15-16, 2006 Full Council Date: August 21, 2006

Commissioner Signature E. Raynes 

**CAPTION**

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN APPROPRIATE CONTRACTUAL AGREEMENT FOR FC-7563-03, WORKERS COMPENSATION THIRD PARTY ADMINISTRATION, HEALTHCARE MANAGEMENT AND LITIGATION MANAGEMENT, WITH WARD NORTH AMERICA, INC., EXERCISING A TWO YEAR RENEWAL OPTION ON BEHALF OF THE DEPARTMENT OF FINANCE, IN AN AMOUNT NOT TO EXCEED \$1,554,300.00 PER YEAR TO BE CHARGED TO AND PAID FROM FUND ACCOUNT AND CENTER NUMBER 1A01 (GENERAL FUND) 515001 (WORKERS COMPENSATION INC) T33301 (WORKERS COMPENSATION EXPENSES); AND FOR OTHER PURPOSES.

FINANCIAL IMPACT: \$1,554,300.00

Mayor's Staff Only

Received by Mayor's Office: 7/31/06 (date) Reviewed by:  (date)

Submitted to Council: 8/1/06 (date)